

**LANGLEY FITZURSE C OF E PRIMARY SCHOOL**  
**MINUTES OF STANDARDS & PERFORMANCE MEETING HELD ON**  
**MONDAY 27 JANUARY 2020**  
**AT 18:00 HRS AT LANGLEY FITZURSE SCHOOL**

**Present**

Chris Steen	Liam Parkinson	James Osler
Jo Kitching	Anita Ellis (from 6.25 pm)	David Bloomer (from 6.20 pm)
Liz Howe (Clerk)		

**NOTE:** Italics have been used to indicate occasions when governors challenge or test the school.

1. **Prayer** – Jo began the meeting with a short prayer.
2. **Register of Pecuniary Interests** – this was duly signed.
3. **Apologies** – Johanna and Harriet
4. **Minutes of the Previous Meeting (Monday 25 November 2019)**
  - i. The minutes were approved by the governors and duly signed
5. **Review of Actions from the Previous Minutes (Monday 25 November 2019)**

SP15/5.1	Ongoing – James to remind Anita to share resources on growth mindsets with school
SP15/5.2	Ongoing – Liz to remind Anita to send the notes from her Link Governor meeting with Johanna to Jo, and to Liz for the Governor file
SP23/9.1	Ongoing – Liz to email the Committee Terms of Reference to Jo, so that she can chase the updates from Richard
SP23/9.4	Ongoing – '11 by 11' – Richard is to arrange the announcement of the list. <i>Jo asked how we will record the progress of each child through the list.</i>
SP23/9.5	Completed
SP25/11.1	Completed
SP25/11.2	Remove – Analysis of each subject's taught time. James explained that this cannot be done as a snapshot but he will be able to report on this towards the end of the year
SP25/11.3 – SP25/11.4	Completed

6. **Report on the December Pupil Progress Meetings and Total PPG Data for the Whole School** (a report was circulated at the meeting)

**i. December Pupil Progress Meetings**

- James reported that Richard held Pupil Progress meetings with each of the teachers. The focus was on each child who was not at the expected level of attainment/progress, plus any others that they needed to discuss.
- Interventions were then discussed. Jo Svendsen (our interventions TA) is then given direction about which children to work with during the week. She can be also be used to boost the higher achieving children, and she works across the school. James catches up with Jo each week to review how the groups are going, and their discussion is recorded. Her hours have been extended from 3 days to 4 days per week.
- *David asked if the Subject Leaders are adequately involved.* James replied that the children will have been flagged up by their class teachers, who have a copy of the intervention plan. *David is very keen for the Subject Leaders to get more involved, and would like this to be part of the review process for the term 3 data.*

**ii. Total PPG Data for the Whole School**

- James explained that instead of reporting the percentages of PPG v non PPG children who have achieved expected levels in attainment and progress, he has added two new columns to the term 1 data, recording the actual number of children.
- Out of 17 PPG children, 9 made the expected level in attainment in reading and maths in term 1 (53% v 76% non PPG). *David was surprised that we have a gap.* James explained that the issue is mainly in Year 3, where many of the PPG children are also on our SEN register. All the Year 3 PPG non SEN children made expected progress in term 1. *David concluded that our PPG gap is the same as our SEN gap.*
- James did the same exercise for expected progress, and noted that the numbers look better (94% v 79% for reading, 76% v 84% for maths).
- *David asked if there is any correlation between SEN and PPG status.* James replied that there are lots of factors preventing PPG children from progressing. Liam explained that there is a disadvantaged learner category. *David wondered if we can ever close this gap.*
- James will continue to split the data in this way.

## 7. Pupil Premium Grant (PPG) Usage

- i. Liam explained that PPG is a grant given by government to decrease the gap between the children who have received free school meals (FSM) at some point and other children. He explained the 'Ever 6' principle, which means that if a child receives FSM in Year R, they will be eligible for PPG throughout primary school.
- ii. FSM eligibility is now linked to Universal Credit.
- iii. Children who have ever been in care are eligible for PPG, as are armed services children (at a lower rate).
- iv. Liam reported that the 2019/20 PPG rates are as follows:
  - Pupils in year groups reception to year 6 recorded as Ever 6 free school meals (FSM)- £1,320
  - Looked after and previously looked after children - £2,300
  - Services children - £300
- v. We have received £23,720 PPG this year plus £2,693 carried over. Liam explained that schools are allowed to carry the full amount across for up to one year, but would need to provide good reasons for this decision.
- vi. The school chooses how to spend PPG. For example, it can be spent on a whole class, 1:1 support, clubs, extra tuition for more able children, or the use of outside agencies.
- vii. We spend 90% of our PPG on extra TA hours.
- viii. The remainder is spent on free school meals, free school milk, judo, music and swimming lessons, Braeside AG&T courses, subsidising residentials and professional support eg Education Psychologists. Liam added that we have a wide variety of PPG children with very different needs.
- ix. We plan to spend £25,530 this year.
- x. We are required to publish a strategy statement including the PPG allocation amount, barriers to achievement, and information on how we will spend the money and monitor the results. We also have to report how we spend last year's PPG.
- xi. Liam reported that Richard has produced this year's figures. This year's template is not as detailed as last year's. Liam will discuss this with Richard, to see if we can use last year's template instead. **ACTION (SP27/1.1): Liam**
- xii. *James asked how other schools spend their PPG money.* Liam replied that they always spend it on TA hours. He added that the Government are trying to promote clever thinking re PPG, and are actively encouraging schools to think

outside the box. Anita recommended the three year programme offered via Achievement for All, which involves training for staff and parents. She thought that it is useful for building relationships and confidence between school staff and parents.

**xiii.** *Jo asked if our PPG children's parents know that they receive this grant.* James replied that we believe that most of them do.

**xiv.** Liz is to ensure that the PPG information is uploaded to the school website.  
**ACTION (SP27/1.2): Liz**

**xv.** *Jo asked if we can link the PPG spend to '11 by 11'.* James will investigate.  
**ACTION (SP27/1.3): James**

**xvi.** Jo felt that it was important that we look at each child as an individual.

**xvii.** She thanked Liam for his comprehensive report.

## 8. Link Governor Presentation - Maths

- i.** David reported that he met Christie Causer (Maths Subject Leader) in October and that they will meet again this term.
- ii.** He felt that Christie is far more confident now in the subject leader role, and is being very proactive. He particularly appreciated her question by question analysis.
- iii.** Our KS2 Maths results were great last year, although KS1 showed some weakness in fractions. Boys did slightly better than girls last year by a small percentage. David commented that last year there was lots of focus on children who were not making expected progress, but this year we are considering Greater Depth as well.
- iv.** Christie has introduced White Rose resources to school, which James thought were excellent. White Rose is very good at providing lots of different types of questions, scenarios, reasoning, investigation and problem solving. James has found the snipping tool very useful for planning. *Liam asked if we pay for these resources.* James replied that they are free.
- v.** David reported that White Rose gives teachers a good idea of what children should have done previously, which will improve consistency.
- vi.** James added that it is good for split classes, as it includes joint year group planning too. David thought that this would prove useful in the future, when we have to split year groups more often.
- vii.** David felt that we need to line up teachers' resources with White Rose.
- viii.** He reported that Christie is now receiving management support, and she is doing observations and book looks with Richard.

- ix. James added that Christie gave a very good Maths presentation at today's staff meeting, including resources, video clips, and stressing the importance of the full maths sentence.
- x. Jo thanked David for his report.

## 9. Policies

- i. Chris explained that not all policies have been put onto School Bus yet. There are two reasons why this is the case:
  - Richard wants every policy to have a front sheet like Lacock Primary. This is an enormous job as there are over 100 policies!
  - It has not proved possible for Chris to upload policies to the School Bus from home.
- ii. All the HR policies are now going to L&R. Lizzy and Chris have downloaded all the latest policies. All the information about uploading and renewing policies is on School Bus.
- iii. Jo thanked Chris for all her hard work.
- iv. The following policies were approved by the governors and will be adopted by the school:
  - SEND
  - Safeguarding
  - DT
  - Social Media (review every three years)

## 10. Any Other Business - none

## 11. Date of Next Meeting: *Monday 16 March 2020, 6.00 pm at School*

The meeting ended at 7.35 pm.

## LIST OF ACTIONS

- SP13/5.1** James to remind Anita to share resources on growth mindsets with school
- SP13/5.2** Liz to remind Anita to send her notes from her English Link Governor meeting to Jo and to Liz for the Governor file
- SP23/9.1** Liz to email the S&P Terms of Reference to Jo, who will chase the updates from Richard
- SP23/9.4** '11 by 11' – Richard is to arrange the announcement of the list.
- SP27/1.1** Liam to ask Richard if we can use last year's template to report PPG spend
- SP27/1,2** Liz to ensure that the PPG information is uploaded to the school website
- SP27/1.3** James to investigate if we can link PPG spend to '11 by 11'