

LANGLEY FITZURSE C OF E PRIMARY SCHOOL
MINUTES OF STANDARDS & PERFORMANCE MEETING HELD ON
MONDAY 13 MAY 2019
AT 18:00 HRS AT LANGLEY FITZURSE SCHOOL

Present

Richard Hearn
Chris Steen
Liam Parkinson

Euan Sudbury
Anita Ellis
Harriet Wilkinson

James Osler
Johanna Nathanson
Liz Howe (Clerk)

NOTE: Italics have been used to indicate occasions when governors challenge or test the school.

1. **Prayer** – Euan began the meeting with a short prayer.
2. **Register of Pecuniary Interests** – this was duly signed.
3. **Apologies** – none
4. **Minutes of the Previous Meeting (Monday 18 March 2019)** – The minutes were approved by the governors and duly signed.
5. **Review of Actions from the Previous Minutes (Monday 18 March 2019)**

SP21/1.1	Completed
SP18/3.1	Completed
SP18/3.2	Remove – Liam is now back

6. **Term 4 Data** (the information was shared with governors on the portal & updated at the meeting)
 - i. James informed governors that an extra column for non-SEN pupils has been added.
 - ii. Richard confirmed that every non-SEN child bar one is within one step of where they should be.
 - iii. He added that the teaching staff are looking at all the non-SEN children who are not on target for attainment and progress, with interventions being planned for them. *Euan thought it was important that notes are taken during these conversations.*

- iv. *Euan asked if any of these children should be reclassified as SEN.* Richard replied that this depends on how SEN is defined.
- v. *Anita asked which strategies are being used, and which are having an impact.* Johanna replied that some of these children have problems with their attitude to learning. We are using the Garden of Dreams to manage their emotions, and are backing this up with parental communication and monitoring in class. We are arranging an SEN referral for one of the children.
- vi. *Anita asked how we measure parental engagement, as the home is vital to positive attitudes to learning.* James replied that the Phoenix parents are very supportive, and he has regular meetings with them. *Euan asked if this is standard across the school.* Richard replied that we have noticed this problem in Pegasus and Phoenix classes, and Johanna is also working with the parents. James added that we need to have a whole school approach to learning, delivered via assemblies.
- vii. *Anita asked about the attendance at Parents' Evenings.* Richard replied that it is generally good, and we will have a new online package to make booking appointments easier for the autumn session.
- viii. Anita agreed to share resources on growth mindsets with the school. **ACTION (SP13/5.1): Anita**
- ix. Other interventions for the non-SEN children include:
 - Extra reading time
 - Daily number bond revision for some Year 4s
- x. Richard thought that it is vital to ensure that all the teachers are accurately assessing the children, and that we need to properly schedule time for teachers to hand over data.
- xi. *Euan asked if Johanna has the right level or resource until the end of the year.* Johanna replied that she does, as the agency TA who covered Jude's absence will be kept on until the end of term 6 to support a particular child.
- xii. *Euan asked how the KS2 SATs are going.* James replied that the children seemed positive after today's SP&G test, and Christie is quietly confident. Richard added that the children were less worried as they were in their own classroom.

7. Provision for Greater Depth (GD)

- i. *Euan has noticed a general reduction in GD in terms of attainment and progress.* James explained that this is due to the fluctuation of children over time. *Euan expressed particular concern about Years 5 & 6.* Richard explained that teachers have to be sure that children have made more than expected progress, and that we need to broaden their learning rather than move onto the next year's objectives. However, he added that this is the next stage for the teaching staff to focus on.

ii. Current provision for GD includes:

- Setting higher targets
- Mastery maths books
- Differentiation
- Braeside AG&T courses
- AG&T opportunities for Year 5 children at Hardenhuish & Sheldon Schools
- Children are encouraged to formulate their own questions and to explain concepts to other children
- Weekly sessions with David (maths) and Anne Dixson (English) for AG&T Year 2 and Year 6 children

iii. *Euan asked how the additional sessions with David and Anne are working.*

Richard replied that Christie is very pleased about the work Year 6 are doing with them, and that the children seem to enjoy the sessions. The governors thanked David and Anne for their hard work.

iv. *Euan asked if there is anything else that we should be doing.* Anita suggested a new initiative centred on converting talking into writing, and Richard added that Beth has attended training on 'helicopter' stories, which will be useful at the lower end of the school. Liam and Harriet wondered if we could set up lunchtime clubs to encourage the more able.

v. *Euan asked Richard if he is pleased with the provision for GD progress.* He replied that he would always like more provision, but he sees our teachers planning for children of all abilities, including the more able.

8. Link Governor Updates

i. Anita and Johanna met last week, and have looked at the English Action Plan and what has been achieved.

ii. The key points discussed were:

- Reviewing the assessment system
- Strategies to define impact
- TA situation
- Check lists to standardise approaches throughout the school eg for SPAG and TA implementation
- Work scrutiny across the school including observation as well as books
- Quality processes across the school and how they are recorded

- Increasing parental involvement
 - Shorter milestones
 - Overview of genres at end of Year 5
 - Literacy networking group v useful
 - Checking reading records more frequently
 - Exploring the link between reading and writing – good readers are usually better writers
 - Improving the school library
- iii.** Anita will put a copy of the notes from this meeting in the governor file. **ACTION (SP13/5.2): Anita**
- iv.** Euan thanked Anita for a very positive report. Anita replied that Johanna certainly knows what she wants as the English Subject Leader.

9. **Policies**

- i.** Chris and Liz are working on uploading our policies to the School Bus, and will meet Richard to discuss the next steps on Monday 20 May.

10. **Any Other Business** – none

11. **Date of Next Meeting:** *Monday 15 July 2019, 6.30 pm at School*

The meeting ended at 7.29 pm.

LIST OF ACTIONS

- | | |
|-----------------|---|
| SP13/5.1 | Anita to share resources on growth mindsets with school |
| SP13/5.2 | Anita to put the notes from her English Link Governor meeting with Johanna into the governor file |

