

**LANGLEY FITZURSE CHURCH OF ENGLAND PRIMARY SCHOOL**  
**AGENDA FOR LEADERSHIP & RESOURCES COMMITTEE MEETING**  
**TO BE HELD ON**  
**MONDAY 24 MARCH 2020**  
**AT 7.00PM AT LANGLEY FITZURSE SCHOOL**

<b>Item No.</b>	<b>Description</b>	<b>Action</b>	<b>Start Time</b>	<b>Lead</b>
1	Opening Prayer		19:00:00	David
2	Register of Pecuniary Interests	Signature	19:02:00	Liz
3	Apologies	Approve	19:03:00	Liz
4	Minutes of the Previous Meeting (20.01.20)	Approve	19:15:00	Ed
5	Review of Actions from the Previous Meeting	Update	19:20:00	Ed
6	Finance including: <ul style="list-style-type: none"> <li>• Budget Monitoring for end of 2019/20 financial year</li> <li>• Budget 2020/21</li> </ul>	Discuss	19:30:00	Ed
7	Update on Premises Maintenance and Health & Safety including Playground Transformation Project	Discuss	19:45:00	Simon & Huw
8	Insurances: <ul style="list-style-type: none"> <li>• School Insurances 2020/21</li> <li>• Staff Absence Insurance 2020/21</li> </ul>	Discuss	20:00:00	Ed
9	GDPR Update	Discuss	20:10:00	Huw
10	Sports Premium Grant Update	Discuss & Approve	20:20:00	Huw
11	Policies including Management of Policies: <ul style="list-style-type: none"> <li>• Storage of Disclosure Info - LA</li> <li>• Disclosure &amp; Barring Service Checks – LA</li> <li>• Disciplinary Procedures – LA</li> <li>• Grievance – LA</li> <li>• Debt Management</li> <li>• Data Retention</li> <li>• New Staff Induction</li> <li>• Financial Procedures Manual</li> </ul> + Admissions & Staff Wellbeing if ready	Discuss & Approve	20:35:00	Ed
12	Annual Review of School Day Inc Staff Welfare, Communication & Expectations, Code of Conduct	Discuss	20:45:00	Richard David
13	Any Other Business	Info	20:55:00	Ed & David