

LANGLEY FITZURSE C OF E PRIMARY SCHOOL
MINUTES OF STANDARDS & PERFORMANCE MEETING HELD ON
MONDAY 16 MARCH 2020
AT 18:00 HRS AT LANGLEY FITZURSE SCHOOL

Present

Chris Steen	Liam Parkinson	James Osler
Jo Kitching	Johanna Nathanson	David Bloomer (from 6.20 pm)
Anita Ellis (from 6.25 pm)	Liz Howe (Clerk)	

NOTE: Italics have been used to indicate occasions when governors challenge or test the school.

1. **Prayer** – Jo began the meeting with a short prayer.
2. **Register of Pecuniary Interests** – this was duly signed.
3. **Apologies** – Harriet
4. **Minutes of the Previous Meeting (Monday 27 January 2020)**
 - i. The minutes were approved by the governors and duly signed
5. **Review of Actions from the Previous Minutes (Monday 27 January 2020)**

SP15/5.1 – SP15/5.2	Completed
SP23/9.1	Completed
SP23/9.4	'11 by 11' – Remove
SP27/1.1	Remove
SP27/1.2	Completed
SP27/1.3	Remove

6. **Term 3 Data** (a report was uploaded prior to the meeting and further information was circulated at the meeting)
 - i. *Jo asked how these figures compare to last year.* James replied that they are similar. Johanna added that the school is doing what it can with the resources available, and James felt that this is backed up with lots of evidence.
 - ii. James reported on the recent pupil progress meetings with Richard, in which teachers discussed all the children who were flagged up as not progressing as

expected. He confirmed that all the teachers were aware of these children, and all the things that are going on for them. David added that he came in at the end of these meetings, and was encouraged by the way the school is dealing with the children who have been falling by the wayside.

- iii. James reported that Jo Svendsen's work on interventions is extremely important in narrowing the gap.
- iv. *Anita asked which strategies have most impact.* Johanna and James both rated Better Reading at Primary very highly, although it does have the disadvantage of taking a TA out of the classroom for 30 minutes. James also thought that Sound Discovery is very useful, and he is seeing the results in Year 5 now.
- v. Jo also goes into Chameleon for two half hour sessions each week to free Christie Causer to work one to one with some of the Year 6s.
- vi. James added that we are also able to proactively use ourTAs to follow up on aspects of a lesson that some children find difficult.
- vii. Johanna stressed that we are sometimes dealing with very low achievers – for example, we are waiting for an Education and Healthcare Plan (EHCP) to come through for a child who needs an individual curriculum.

7. Maths Link Governor Report

- i. The governors noted David's report, which followed his presentation to the previous S&P meeting.

8. Link Governor Presentation - SEN

- i. Liam met our SENCO, Claire Cursiter, on Wednesday 11 March for an SEN walk around.
- ii. They visited each class, and looked at the inclusion and engagement of SEN children and whether they were involved in what everyone else is doing. They also looked at Interventions across the school.
- iii. Liam reported on a really positive day. They started in Pegasus, where the highlight was observing a child with emotional needs who uses a chart which shows how he is feeling. He was very calm, and full engaged. That morning, Johanna had a TA working with her, plus a parent helper who was working with a boy who is struggling with letters and sounds. This child was also engaged and happy, and there was no barrier with the other children.
- iv. There were lots of positives in Hercules Class, where year groups are never split. Liam observed an SEN child happily working with his peers and correcting his own mistakes. We had received poor information about a recent Year 1 starter, but they have made great progress.
- v. There is only one SEN child in Chameleon Class, and they were fully engaged and involved. He knows that he can remove himself from class if he is feeling anxious. Claire is working with his parents.

- vi. Everything was very calm in Phoenix Class. Liam spoke to a couple of the SEN children in the class - one girl was reading with Bug Club, seemed very proactive and happy, and knew what to do if she got stuck. Some of the Phoenix SEN children were having interventions in the foyer – including a boy working one to one on speed reading with Karen Wilson. He was working hard and really enjoying what he was doing. His progress is plotted on a graph every day so that he can see the improvement.
- vii. *Jo asked if all the classes use parent helpers.* James replied that they do at the moment for reading. *Jo then asked if we have enough people volunteering.* The teachers felt that we do, although Johanna added that our volunteers need some initial training, especially about the expectations about children's behaviour in school.
- viii. Liam concluded that he and Claire saw some really positive work and happy children. *Jo asked if that is evidence that the curriculum is accessible.* Liam replied that it is, and added that we are identifying SEN children much earlier on, and what we are doing is working.
- ix. Claire Cursiter is now working a full day here every two weeks (from half a day per week). Liam thought that this is working better for her.
- x. Liam reported that Claire has flagged up the jump in our SEN numbers – there are now 22 children on our SEN register (previously 16). We have had a couple of new arrivals in early years, and a couple of others with poor paperwork and needs that should have been addressed before.
- xi. *Jo asked whether people are seeing our school as being good with SEN.* James replied that it is difficult to judge, as it might be that we are perceived as being more caring as we are a small village school. *Anita added that if we are above the national percentage, we can ask the LA not to take any more SEN children.* James assured governors that we have not taken children on if it would cause issues in classrooms.

9. Policies

- i. Chris reported that she has edited our policies, and that there are now only 112. Only 16 of these have not yet been uploaded onto the School Bus, as she is waiting for input on them.
- ii. The following policies were approved by the governors and will be adopted by the school:
 - Inclusion
 - Safe & Acceptable Use of the Internet
 - Modern Foreign Languages
 - Science
 - Music

- Maths
 - ICT
 - Policies and Procedures
- iii.** James will chase Richard re the Intimate Care Policy. **ACTION (SP16/3.1): James**
- iv.** The governors agreed that we should take the policies off Staff Share and just keep them on School Bus. The list of policies will be kept on both Staff Share and the governor portal.
- v.** Jo felt that non statutory policies should have as long a review period as possible. This will be agreed at the next S&P meeting. Liz to put on the agenda. **ACTION (SP16/3.2): Liz**
- vi.** Jo congratulated Chris for all her hard work.

10. Any Other Business

- i. Corona Virus** – *Jo wondered how the school is coping with an online virtual environment.* James replied that this was discussed at tonight's staff meeting. We need to ensure fair access for disadvantaged children.
- ii. Keeping Children Safe in Education** – Anita reported that significant changes are coming to make schools more responsible for contextual safeguarding. She will send a power point presentation on this to James. **ACTION (SP16/3.3): Anita**
- iii.** Chris is in the process of completing a school website audit.

11. Date of Next Meeting: *to be advised, but it will take place online if social distancing requirements are still in place.*

The meeting ended at 7.15 pm.

LIST OF ACTIONS

- SP16/3.1** James to chase Richard re the Intimate Care Policy
- SP16/3.2** Liz to put review period for non statutory policies on the next S&P agenda
- SP16/3.3** Anita to send James a power point presentation re KCSiE