

Schools Covid 19 Risk Assessment – May 2020



Name of School	Langley Fitzurse Primary School
Name of Headteacher	Karen Winterburn
Assessment completed by	Karen Winterburn and James Osler
Assessment date	22 nd May 2020

This is a dynamic risk assessment and will be updated appropriately to reflect the needs of the school.

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions.

Use the template to prepare a specific risk assessment for your school/setting. It must be kept under review and updated accordingly.

Useful links:

DfE Planning guide for primary schools can be found [here](#).

DfE guidance on implementing protective measures can be found [here](#).

Right Choice Coronavirus Resources are available [here](#).

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
1. Maintaining Social distancing – external areas		
Numbers on school transport impede social distancing.	<ul style="list-style-type: none"> Liaise with School Transport Team before changes to school times are made. 	No School Transport

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<p>Numbers of parents and children at entrances and exits impede social distancing.</p>	<ul style="list-style-type: none"> • Instructions for parents/carers on social distancing rules on site. • Staggered start/finish times for different groups. • Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard • Use of different entrances/exits for different groups. • Only one parent/carer to accompany child. • Staff on duty to supervise. • Signage. 	<p>Staggered starts at beginning and end of day: Reception/Year 1 Year 6 Key Workers Y2,3,4,5</p> <ul style="list-style-type: none"> • Use of green vehicular gates which will be open by adult at school to allow children to walk in without touching and then shut by adult at school. • Green pedestrian gate not to be used by pupils. • 1 adult to bring child to school, no buggies, bikes or scooters. • Adult and child to wait on grass outside main school green gates at allocated time and member of staff to welcome individual children onto school grounds • Second member of staff to supervise anti bac gel each child prior to entering building • At end of day, children to use anti-bac gel on their hands prior to leaving classroom. • 1 member of staff to bring cohort/bubble to green gates and dismissed by staff when adult is seen. • As parent and child move away from gate, next child is dismissed. <p>Entrance and exit points</p> <ul style="list-style-type: none"> • YR/Y1 – Through Garden area, Blue wooden gate into Outdoor Kingdom • Y6 children – CC Group – through playground to hall door • Y6 children – JO Group – through Phoenix Backdoor • KW Y2,3,4,5 – through playground via wooden gate by back of kitchen and in through fire door of Pegasus <p>Signage displayed to</p> <ul style="list-style-type: none"> • remember social distancing • anti bac hand on entering and leaving classroom • 2m lining up signage for pick up at the front of the building • Wait here signage for parents and children to be displayed at green vehicular gates. • If unwell signage at front door, and all sets of school gates.

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Changes to school routine cause vehicular and pedestrian traffic management issues.	<ul style="list-style-type: none"> • Encourage parents to walk/cycle to school with children. • Stagger drop off / pick up times. • Review traffic management risk assessment where changes to start/end of day apply. • Encourage staff to walk/cycle to school. • Staff on duty to supervise. 	<p>Staff on duty to supervise.</p> <p>Letter to encourage parents to walk/cycle to school although this will not be possible for children living out of catchment. We are not allowing pupil bikes on site straightaway?</p> <p>Stagger start and end of day together with swift/prompt exit from immediate area should alleviate/minimise overcrowding and congestion.</p>
2. Social distancing – internal areas and during breaks		
Pupil numbers and room sizes impede social distancing	<ul style="list-style-type: none"> • Where practicable reduce number of children in the classroom to enable social distancing. DFE advise no more than 15 but the maximum number will depend on space available. • Remove excess furniture to safe storage areas to increase space. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. 	<ul style="list-style-type: none"> • Bubble sizes will be no more than 12. • Should the size indicate in the planning stages to be larger than this the groups will be split and accommodated in two separate classrooms with a teacher or teaching assistant. For YR/Y1 children - this will have limiting effect on number of days that school provision can be provided for – due to current staffing number capacity and accommodation. • YR/Y1 children will be offered 2 days per week school provision Monday/Tuesday or Thursday/Friday • Excess furniture and soft furnishings will be removed. • Children will be allocated a work area/ table • Lessons will be mainly table top based. • In EYFS the Outdoor Kingdom will be used. • Children will be supervised in equipment available. • Equipment will be wiped/cleaned with antibacterial spray. • Explicit teaching of social distancing and personal hygiene will form part of daily learning. • Signage will be clearly visible in toilets, classrooms in the playground

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	<ul style="list-style-type: none"> • Floor markings to illustrate 2m areas (including an area for the teacher/TA). • Children to remain at their desks when in the room. • Children to use the same desk each day. • Lessons planned for individual work as opposed to close group work. • Social distancing to be explained to children with regular reminders. • Signage/Posters in each classroom. • Consider the use of school grounds / local environment to extend the range of teaching spaces available. • Allocate named staff to each group of children. • Staff to supervise and enforce measures. 	<ul style="list-style-type: none"> • Cohort/Bubble groups will have fixed adults support – 1 fte teacher and 1 fte TA. This may need to be reviewed due to staffing absence • Pupil Code of conduct with visual pictures to remind pupils how to stay safe – cough/sneeze into a tissue and bin, staying 2m apart, wash hands, do not bring in things from home <table border="1" data-bbox="936 483 2056 847"> <tr> <td data-bbox="936 483 1245 592">Reception/ Y1 children</td> <td data-bbox="1245 483 2056 592">Split into two groups – 2 days provision offered per week in Hercules Class. Class teacher to split children. This information to be shared with parents before 1st June</td> </tr> <tr> <td data-bbox="936 592 1245 772">Key Workers/Vulnerable children Y2,3,4,5</td> <td data-bbox="1245 592 2056 772">Upto 12 children (max capacity for size of room) – maintain as a single group in Pegasus Classroom. Should numbers increase beyond 12 this groups will be split and reduced provision for Y6 will be offered. NB Thursday has the most children currently with 11 children.</td> </tr> <tr> <td data-bbox="936 772 1245 847">Year 6 children</td> <td data-bbox="1245 772 2056 847">Split into 2 groups by class teacher. One group to be based in the hall with CC and the other in Phoenix with JO/KWil</td> </tr> </table> <p data-bbox="936 884 1525 919">Consider using chapel as a back for limited space.</p>	Reception/ Y1 children	Split into two groups – 2 days provision offered per week in Hercules Class. Class teacher to split children. This information to be shared with parents before 1 st June	Key Workers/Vulnerable children Y2,3,4,5	Upto 12 children (max capacity for size of room) – maintain as a single group in Pegasus Classroom. Should numbers increase beyond 12 this groups will be split and reduced provision for Y6 will be offered. NB Thursday has the most children currently with 11 children.	Year 6 children	Split into 2 groups by class teacher. One group to be based in the hall with CC and the other in Phoenix with JO/KWil
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Number of pupils and staff moving around the school impede social distancing in corridors and other communal spaces	<ul style="list-style-type: none"> • Children remain in classroom during the day. • Use of a one-way system around the school. • A 'walk on the left' policy if one-way not practicable. 	<ul style="list-style-type: none"> • Children and adults should wash their hands before leaving the classroom whether to go outside or within the school building to avoid cross contamination on door handles. • Lunchtime and playtimes will be staggered. • Each group to have separate times on the playground. • Movement around the school will be restricted. Children will not be allowed to go to the photocopier or office. 						

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	<ul style="list-style-type: none"> • Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent). • Lane markings on floor and 2 metre markings in areas where queuing is likely. • Areas not in use to be closed off (not escape routes). • Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area. • Signage. • School assemblies to be completed electronically and aim to include those children home schooling if possible 	<ul style="list-style-type: none"> • Should adults or children need to move around the school, i.e. going to the toilet, walking to the left of the corridor and waiting for any persons to pass before proceeding, will be carried out. • Children will not bring bags or possessions in from home. This includes pencil cases. • Lunch Boxes will be stored in trays underneath individual tables • Lunch Boxes and water bottles should be taken home and cleaned thoroughly each night • School Assemblies will be class based. • The school will explore online inclusion for home school provision once school provision has been established. • Floor stickers /markers to mark 2metres apart when lining up and Health and Safety Signage has been ordered 22/05/2019. Should this signage not arrive by 1st June, PE floor markers will used to indicate places for lining up (JW) and temporary signage will be used – printed and laminated as a stop gap. (JO)
<p>Number of pupils and size of space impede social distancing when using toilets</p>	<ul style="list-style-type: none"> • Only one child allowed to go to the toilet at a time. • One in one out system in place. • Close sinks to give 2m for handwashing – if only one child this isn't necessary 	<ul style="list-style-type: none"> • There is only 1 set of toilets for children at Langley Fitzurse Primary school. • Children should only go to the toilet one at a time. • This 'flow' will be supervised by an adult. • Children should knock on the door prior to entering to ensure there are no other children using the toilets. • Staggered lunch and break times should mitigate backlog, but staff will need to be mindful and factor this into their day.

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	<ul style="list-style-type: none"> • Allocate toilets around the school for different groups of children. • 2m markings on floor in queuing area 	<ul style="list-style-type: none"> • Staff to check toilets routinely during the day – after their bubble have visited prior to morning break and lunch.

<p>Number of pupils and available space impede social distancing at breaktime and lunchtime</p>	<ul style="list-style-type: none"> • Staggered break and lunch times. • Allocated play areas for each group. • Consider zoning of play areas using markings / cones to reinforce distancing. • Children to bring packed lunch and eat lunch in classroom or consider using school grounds for 'picnic lunches' whilst retaining 2m distancing • Games which encourage social distancing. • Staff supervision to maintain standards. • If hot meals are provided, transport safely to classroom or if canteen is available, remove unused tables and apply 2 metre rule. • Any crockery/cutlery used must be cleaned thoroughly. 	<p>Lunch and breaktimes will be staggered</p> <table border="1" data-bbox="920 225 2089 528"> <thead> <tr> <th></th> <th>Priority Group Reception/Y1</th> <th>Key Worker – Y2,3,4,5</th> <th>Year 6</th> </tr> </thead> <tbody> <tr> <td>Drop off</td> <td>8.45</td> <td>9.00</td> <td>9.15</td> </tr> <tr> <td>Morning break 20mins</td> <td>10.15 – in Outdoor Kingdom</td> <td>10.35 – in playground</td> <td>10.55 – in playground</td> </tr> <tr> <td>Lunchtime 45 mins</td> <td>11.45 eating in classroom 12.00 – in Outdoor Kingdom</td> <td>12.00 – eating in classroom 12.15 – in playground</td> <td>12.30 – eating in classroom 12.45 – in playground</td> </tr> <tr> <td>Optional afternoon break</td> <td>1.45 in Outdoor Kingdom</td> <td>2.00 in playground</td> <td>2.15 in playground</td> </tr> <tr> <td>End of day</td> <td>2.30</td> <td>2.45</td> <td>3.00</td> </tr> </tbody> </table> <p>UFSM and FSM will be packed lunches through Edwards and Ward. Lunches for all children will be eaten at desks. Tables to be wiped prior to eating.</p> <p>Zoning in the playground will be required for Year 6 groups. Safe games that encourage social distancing will be discussed and taught – Pupil Code of Conduct</p> <p>Each Bubble will have its own bucket of equipment to use during lunch and break times.</p> <p>Wooded Play Structures will be cordoned off</p>		Priority Group Reception/Y1	Key Worker – Y2,3,4,5	Year 6	Drop off	8.45	9.00	9.15	Morning break 20mins	10.15 – in Outdoor Kingdom	10.35 – in playground	10.55 – in playground	Lunchtime 45 mins	11.45 eating in classroom 12.00 – in Outdoor Kingdom	12.00 – eating in classroom 12.15 – in playground	12.30 – eating in classroom 12.45 – in playground	Optional afternoon break	1.45 in Outdoor Kingdom	2.00 in playground	2.15 in playground	End of day	2.30	2.45	3.00
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<p>Number of staff and size of staff spaces impede social distancing.</p>	<ul style="list-style-type: none"> • Removal of furniture to create more space. • Removal of communal equipment (mugs etc) • Staggered break times for staff. • Repurpose unused spaces for additional staff rooms. • Staff toilets to enforce 2m distancing. 	<ul style="list-style-type: none"> • Staff will be asked to use their own crockery whilst on site. This must be washed and stored safely without coming into contact with other members of staff. • The staffroom will be available to members of staff for the fridge and hot drinks. It should not be an area for congregation. • Additional Tea and Coffee station to be set up in Admin Office for staff • Limited preparation of food in staffroom. Staff individual responsibility should be taken for own food and drinks. This includes wiping down, washing up and putting away as necessary. • Anti Bac spray and cleaning equipment will be available in both the Staffroom and Admin Office. 																								

3. Hygiene and Cleaning	Guidance on cleaning non-healthcare settings	
<p>Cleaning staff levels are insufficient to deliver enhanced cleaning regime.</p>	<ul style="list-style-type: none"> • Confirm available cleaning staffing levels before re-opening. • Use of contractors or other school staff for cleaning. • Agree the new cleaning requirements and additional hours for this. • PPE to be worn by cleaning staff as dictated by risk assessment. • Leave resources to de-contaminate for 72 hours if possible. • Deep clean of areas used by keyworker children before reopening. 	<ul style="list-style-type: none"> • Churchills to ensure all areas are thoroughly/deep cleaned prior to 1st June. • Paper towels, anti-bac liquid soap are refilled daily. • Sanitisers located outside classrooms and at front door for entry to classroom/main building • School Closure on Wednesdays to ensure through deeper clean of classrooms. • Milton required for washing plastic toys – left over- night daily. • Table cleaner, gloves and disposable clothes to be used in all areas. • Contract Cleaners clean school at 6.00am, therefore staff need to spray and wipe down tables at the end of the day.
<p>Insufficient handwashing and hygiene facilities increase the risk of transmission.</p>	<ul style="list-style-type: none"> • Hand gel dispenser outside of all classrooms. • Re-fills kept safely in each classroom. • Children to handwash on entry to school, before and after each break and lunch, leaving school and after using toilet. • Extra handwashing bowls in each classroom. • Extra signage for washing hands. • Supplies of tissues and lidded bins in each teaching space and classroom. 	<ul style="list-style-type: none"> • Hand gel dispenser outside of all classrooms to be used before entering and leaving school. Re-fills kept safely in each classroom for cleaners to add to. • Children to wash hands with soap and water before and after each break and lunch, after using toilet and if they sneeze or cough. • Posters with instructions on how to wash hands & pupil code of conduct • Explicit teaching of and demonstration in handwashing for those children who are unable to do so effectively. • Supplies of tissues and lidded bins in each teaching space and classroom. • Ensure help is available for children who cannot clean their hands independently. • Clean school appropriate clothing and shoes should be worn. These should be changed each day. • Children will eat their lunch at their tables. Therefore tables will need to be cleaned prior the children eating lunch and once the eating if lunch has finished.

	<ul style="list-style-type: none"> • Ensure help is available for children who cannot clean their hands independently. • Parts of school uniform which cannot be machine washed should not be worn. • Ensure supplies of suitable soap. 	<ul style="list-style-type: none"> • In staff teams of two, one member of staff to take children outside whilst the other clean the tables. • MDSA supervision will be used for Year 6 groups to release teachers with no additional TA support.
Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> • COSHH assessment to be carried out for any new cleaning/sanitising products in use. • Additional cleaning staff to be made aware of the COSHH risk assessments. • Appropriate storage of hazardous substances. • Material data sheets to be made available for new and existing products. 	<ul style="list-style-type: none"> • COSHH assessment to be carried out for any new cleaning/sanitising products in use. • Additional cleaning staff to be made aware of the COSHH risk assessments. • Appropriate storage of hazardous substances. • Material data sheets to be made available for new and existing products.
4. Site and Buildings	<u>DfE Guidance on school premises management</u>	<ul style="list-style-type: none"> • Health and Safety Walkaround to be completed by RH, KW, JN prior to 1st June. • Copies to be given to LM and ES • Any immediate remedial actions to be carried out prior to 1st June.
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> • Site visits only by pre-arrangement. • 2m exclusion zones/markings in Reception areas. • Information/signage for visitors informing them of the infection control procedures. • Deliveries and visits outside of school opening hours where possible. • Provision of hand gel at main school entrance. 	<ul style="list-style-type: none"> • Site visits – request when arranging meeting to contact to confirm - pre-arrangement only • 2m exclusion zones/markings in Office areas. Office staff to use door release button in office. Staff to communicate through Office window. • Information/signage for visitors informing them of the infection control procedures. • Deliveries and visits outside of school opening hours where possible. • Provision of hand gel at main school entrance. • Process for the acceptance of deliveries required. Parcels to be left inside green gates but outside main door. • SNC fortnightly visits - check

	<ul style="list-style-type: none"> • Process for the acceptance of deliveries required i.e. area where deliveries can be safely left. 	
Changes affect normal emergency procedures.	<ul style="list-style-type: none"> • Redeployed or displaced staff and children will be briefed on evacuation procedures. • Review of fire assembly point to accommodate social distancing. • Fire drill practice to review any adjustments made. 	<ul style="list-style-type: none"> • Evacuation procedure remain the same as per normal school day with the exception of lining up 2 m apart on grass outside main school gates • Fire evacuation safety procedures to be discussed with children in first week and practice drill carried out in second week. • Ensure that wooden gate in playground is locked after evacuation drill has been carried out.
Site security is compromised by new arrangements.	<ul style="list-style-type: none"> • Normal security standards will apply, doors which may be used for drop-off/pick up should then be closed during the school day (and locked if not fire doors). • Additional ventilation via open doors and windows should not occur in unoccupied parts of the site. 	<ul style="list-style-type: none"> • Normal security standards will apply, doors which may be used for drop-off/pick up should then be closed during the school day. • Access to main building through intercom system. • Additional ventilation via open doors and windows should not occur in unoccupied parts of the site.
5. Equipment and furniture		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> • Fixed play equipment to be put out of use. • Soft toys and difficult to clean play equipment to be removed. • Individual items of play equipment to be cleaned between each use. 	<ul style="list-style-type: none"> • Wooded play equipment in playground will be cordoned off and children will not have access to this area. • Hard plastic playground equipment may be used for solo play, but will be cleaned/wiped by staff before another child uses it. • Teachers and children will agree on playtime outdoor activities available prior to going outside. • Where at all possible, children will be encouraged to choose carefully and stay with piece for equipment the time outside. • Children may use footballs to pass to a partner at least 2m apart. Children must pass the ball with their foot and not pick up the ball. No 'sided' 1:1 invasion games will be permitted. • EYFS area – children will wash their hands before and after using. Bikes, Trikes, equipment from the sand pit, mud kitchen, plastic hoops, skipping rope handles etc will be wiped with antibacterial spray/wipes before another child uses them

<p>Shared equipment, fittings and resources increase the risk of transmission.</p>	<ul style="list-style-type: none"> • Handwashing before and after each lesson. • Remove unnecessary items from the classrooms and store elsewhere. • Cleaning regime for door handles, press to exit buttons, communal surfaces. • Children asked to bring in own stationery or have allocated, named, packs of stationery per child. • Resources and surfaces to be cleaned each night. • Lessons planned so resources are not shared. • Limit the number of resources/books taken home. 	<ul style="list-style-type: none"> • Handwashing before and after each lesson will be supervised by a member of staff • Remove unnecessary items from the classrooms and store elsewhere. • Checks of classrooms prior to 1st June will be completed by the SLT and reported to the Governing body - 28th May EGM • Cleaning regime for door handles, press to exit buttons, communal surfaces, phones, mice and keyboards. Explicit daily and weekly cleaning tasks over and above the regular classroom tasks have been communicated to contact cleaners – Churchills • Written clarification of daily and weekly cleaning tasks • Children will not bring in any stationery from home. • Resources and surfaces to be cleaned daily - before the school day through contract cleaners and at the end of the day by school staff. Any hard plastic equipment that has been used by more than 1 child will be sterilised in a Milton solution at the end of the school day. • Lessons planned so resources are not shared. • School books will be swapped on a Monday. • A box for each 'bubble' will be at the front of school/outside classroom for children to deposit reading book on Monday morning. These will be left for 72hours before being returned to the shelves. • Children will then take 2-3 books home and read these during the week, encouraging re-reading to develop fluency and expression for EYFS/Y1 children.
<p>Increased manual handling tasks increase the risk of musculoskeletal injuries.</p>	<ul style="list-style-type: none"> • Staff must not attempt to move large or heavy items unless they are fit to do so. 	<ul style="list-style-type: none"> • Staff must not attempt to move large or heavy items unless they are fit to do so. • Sack trucks are available to support in lifting/moving heavy awkward objects
<p>6. Health and Wellbeing</p>		
<p>Staffing levels (insufficient) cause supervision, ratio and safeguarding issues.</p>	<ul style="list-style-type: none"> • Carry out an audit of all staff availability and review it regularly. • Introduce a process for staff to inform you if their health situation changes. • If there is a shortage of teachers consider use of suitably qualified 	<ul style="list-style-type: none"> • Well being checks through weekly Team Meetings and 1:1 discussions. • Carry out an audit of all staff availability and review it regularly. • Should staff become unwell, the protocols for reporting an absence remain. • Should a member of staff or school community display symptoms of the Coronavirus, support from Public Health and the Local Authority will be sought immediately. • Should there be a shortage of teachers due to illness suitably qualified TAs will be redirected to lead a group.

	<p>TAs to lead a group and maintain ratios.</p> <ul style="list-style-type: none"> • Use of staff from other schools (by agreement). 	<ul style="list-style-type: none"> • Staffing will maintain appropriate ratios at all times. • Should staffing shortages become critical, school provision will be reviewed.
Volunteer wellbeing (if applicable)	<ul style="list-style-type: none"> • Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. • Volunteers will be included in regular communications and be given the opportunity to feedback any concerns. 	<ul style="list-style-type: none"> • No volunteer helpers will be invited onto the school site during this time. • Governors will follow the same health and safety protocols. However, Governors Meetings will be held virtually for the time being. • Regular volunteers will be updated of school protocols via Parent Mail
Vulnerable / Extremely vulnerable children at higher risk of infection.	<ul style="list-style-type: none"> • Parents should follow current medical/government advice if their child is in this category. 	<ul style="list-style-type: none"> • Parents should follow current medical/government advice if their child is in either of these categories. • It is the responsibility of the parent to share this information with the school.
Person becomes unwell with Covid 19 symptoms in school	<ul style="list-style-type: none"> • Move to a pre-designated room where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. • Consider purchase of non-contact thermometer. 	<ul style="list-style-type: none"> • Move to a pre-designated room – HT office where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. • Non-contact thermometer ordered 20th May in readiness.
Staff wellbeing affected by the working experience.	<ul style="list-style-type: none"> • Application of national guidance in respect of shielding and at-risk groups. 	<ul style="list-style-type: none"> • Application of national guidance in respect of shielding and at-risk groups. • All staff are involved in the Risk assessment and school provision planning. For staff unable to attend these sessions documents will be shared and asked to read receipt/confirm understanding of content prior to 1st June/returning to work.

	<ul style="list-style-type: none"> • Include staff in risk assessment process. • Staff meetings and communication. • Defined wellbeing support measures for staff. • Designated staff rest areas. 	<ul style="list-style-type: none"> • Wellbeing support measures are considered for staff- consultation and opportunities for feedback, ensuring planned PPA, weekly Team Meeting, access to resources to support planning of Y2,3,4,5 groups and those children are in Yr,Y1, Y6 not attending school. • The Staffroom is identified as designated staff rest area. • Staff Meetings will remain on a Monday 3.30pm
<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p> <p>School Effectiveness guidance on Right Choice</p>	<ul style="list-style-type: none"> • Children to have allocated teacher and TA where possible. • Reduced time in school to ensure transition from home to school is successful. • Curriculum to support children's well-being. • Provide opportunities to talk about their experiences/concerns. • Pastoral activities. 	<ul style="list-style-type: none"> • Children in priority groups will have 'their own' class teachers and TAs where possible. • Children will be given opportunities to talk about how they feel, take part in mindfulness and other relaxation techniques. • In consultation with parent and child, if required flexible timetable to be explored to support transition back into school.
First aid provision	<ul style="list-style-type: none"> • Ensure all staff know First Aiders on site if less than normal. • If provision is less than usual, minimise hazardous activities which may result in injury. • Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly. 	<ul style="list-style-type: none"> • A member of staff with PFA training will be onsite at all times. HT using extension agreed by LA and training planning for these staff September 20 • PPE is available for provision of first aid. • First Aid kits are located in each learning area to minimise movement around school • Emergency PPE packs to include apron, mask, gloves to be procured and Emergency packs created for immediate ease of access.
1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> • Individual risk assessments of children with behavioural difficulties. • Ensure a supply of PPE is available based on need. • Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. 	<ul style="list-style-type: none"> • Individual risk assessments of children with behavioural difficulties. These are dynamic and reflective of child's needs at time. Parents and child will be consulted on support and provision to best meet needs. • Offer empty class visit with JN on Thursday prior to 1st June. Go through changes to protocol and layout of classroom. • Ensure a supply of PPE is available based on need. Stock will be reviewed weekly and procured as necessary. • Reduced timetable or consideration of other solutions if child's behaviour puts staff or other children at risk.

	<ul style="list-style-type: none"> • 1:1 teaching to be done at 2m distance. 	<ul style="list-style-type: none"> • Red triangle- message to be used should members of staff/children need additional support during their time at school. • A member of the SLT and either the DSL or DDSL will be on site when the school is open to the children. • 1:1 teaching to be done at 2m distance.
<p>7. Other – Acting Executive Head</p> <p>Preparation of Home Learning and school based learning</p>	<p>HT off site for part of the week but accountable for two schools</p>	<ul style="list-style-type: none"> • From the 1st June the Headteacher will be new to post. Her role will be Acting Executive Head of Langley Fitzurse and Stanton St Quintin Primary Schools prior to the schools moving to a hard federation. • This means that the EHT will be at Stanton St Quintin Primary school on a Wednesday and Thursday. • In this instance and from this date James Osler – Assistant Head will be on-site and in charge. • The schools are a 7 minute drive apart should there be any emergencies that cannot be dealt with. Require the Headteacher • It is the responsibility of the class teacher to plan, share and ensure that resources are fully prepared for the days learning. This is particularly important in the Key Worker Group as TAs will be supporting these children. • This includes well being activities for KW group. • Home Learning should be planned and shared for those children in Y2,3,4,5 and those children in YR, Y1 and Y6 who are not attending school. • The school aims to make contact through email or phone on a weekly basis for those children who are not in school. Priority should be given to any SEND/Vulnerable children first and foremost followed by the rest of the children in that cohort. • Outdoor learning is recommended as much as possible but where appropriate. JO to generate Playground timetable to times outside the break/lunch window

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything relevant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Headteacher		
Signature of Headteacher		Date:
Name of Chair of Governors / Trustees		
Signature of Chair of Governors / Trustees		Date:
Date of review		